

# **County Council**

**20 May 2014**

## **Agenda**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members' conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or [Rachel.dunn@oxfordshire.gov.uk](mailto:Rachel.dunn@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

To: Members of the County Council

## ***Notice of a Meeting of the County Council***

**Tuesday, 20 May 2014 at 10.00 am**

**Council Chamber, County Hall, Oxford OX1 1ND**

*Joanna Simons*

Joanna Simons  
Chief Executive

May 2014

Contact Officer: **Deborah Miller**  
Tel: (01865) 815384; E-Mail: [deborah.miller@oxfordshire.gov.uk](mailto:deborah.miller@oxfordshire.gov.uk)

In order to comply with the Data Protection Act 1998, notice is given that Items 3, 7 and 12 will be recorded. The purpose of recording proceedings is to provide an *aide-memoire* to assist the clerk of the meeting in the drafting of minutes.

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***Members are asked to sign the attendance book which will be available in the corridor outside the Council Chamber. A list of members present at the meeting will be compiled from this book.***

***A buffet luncheon will be provided***

## **AGENDA**

- 1. Election of Chairman for the 2014/15 Council Year**
- 2. Election of Vice-Chairman for the 2014/15 Council Year**
- 3. Minutes (Pages 1 - 34)**

To approve the minutes of the meeting held on 1 April 2014 (**CC1**) and to receive information arising from them.

#### 4. Apologies for Absence

#### 5. Declarations of Interest - see guidance note

Members are reminded that they must declare their interests orally at the meeting and specify (a) the nature of the interest and (b) which items on the agenda are the relevant items. This applies also to items where members have interests by virtue of their membership of a district council in Oxfordshire.

#### 6. Official Communications

#### 7. Petitions and Public Address

#### 8. Appointments (Pages 35 - 54)

##### (a) Cabinet Membership and Delegation of Cabinet Functions

Report by the Leader of the Council (**CC8(a)**).

**Council is RECOMMENDED to note the delegations made by the Leader of the Council with regard to the functions of the Cabinet.**

##### (b) Committees and Review of Political Balance

Report by the Head of Law & Culture (**CC8(b)**).

**Council is RECOMMENDED to:**

- (a) to confirm the political balance on committees shown in Annex 3 to the report;
- (b) to appoint to committees the councillors and co-opted members shown in Annex 2, subject to any changes reported at the meeting.

#### 9. Local Transport Plan Update (Pages 55 - 112)

Report by the Director for Environment & Economy (**CC9**).

The Local Transport Plan 3 (2011-2030) was adopted by the County Council in 2011 as a 20-year strategy for Oxfordshire's transport system. Having an adopted Local Transport Plan and keeping it under review, is a statutory requirement on the County Council, as set out in the 2000 Transport Act as amended by the 2008 Local Transport Act. It provides the framework for the County Council's transport input into the Local Development Plan process and supports our ability to secure key infrastructure projects. It underpins our capital delivery programme, and the way in which we deliver our services. Owing to the long-term nature of the Plan it was

agreed as part of the approval process that it would be regularly reviewed in order to keep it up to date and relevant.

Five of the area strategies within the LTP3's implementation plan have been updated: these are for Banbury, Bicester, Carterton, Science Vale and Witney, covering the parts of the County likely to experience significant growth to 2030. The area strategy for Oxford is also currently undergoing review. The updates have been necessary to bring the proposed transport improvements in each area into line with Local Plans, thereby supporting our approach to securing funding for key infrastructure required to support planned growth. The proposed changes are in line with the overarching objectives and policies of LTP3.

***Council is RECOMMENDED to adopt the updated Area Strategies for Banbury, Bicester, Carterton, Science Vale and Witney, as attached in Annexes 1-5, to replace the current strategies for these areas in Local Transport Plan 3.***

## **10. Scrutiny Committees - Annual Report (Pages 113 - 132)**

Structured to reflect the activity of the Council's three scrutiny committees; Performance Scrutiny, Education Scrutiny and Health Overview & Scrutiny. The report highlights the work carried out by each Committee to scrutinise service activity and performance as well as Cabinet decisions taken over the past year.

The Audit and Governance Committee has reviewed this report and commented that focus on the achievements and outcomes of the work of each committee was a welcome improvement. The report has also been reviewed by the Scrutiny Chairman's Co-ordinating Group.

***Council is RECOMMENDED to receive the report.***

## **11. Officer Scheme of Delegation (Pages 133 - 134)**

Report by the Chief Legal Officer and Monitoring Officer (CC11).

At its Annual Meeting, Council is required to agree the officer scheme of delegation within the Council's Constitution. The Officer Scheme of Delegation forms Part 7.3 of the Constitution and gives delegated authority to the Chief Executive, directors and to other chief officers whose titles and/or areas of responsibility are set out in Part 2, Article 11 of the Constitution.

This report highlights some amendments to the Scheme of Delegation and to Article 11 following changes to certain post titles, the introduction of new regulations and give greater clarity to certain delegations and to the procedure that will apply when a director is required to act in the absence of the Chief Executive.

***Council is RECOMMENDED to note the amendments to Article 11 and to Part 7.3 of the Constitution, as identified in paragraphs 3 to 7 above, and to approve the Officer Scheme of Delegation (Part 7.3) as amended.***

## 12. Virement to Council (Pages 135 - 136)

The Chief Finance Officer reports as follows:

Council approved the budget for 2014/15 on 19 February 2014. Annex 8 sets out virements to move £1.701m of expenditure on Supported People into the Mental Health Pool in 2014/15 consistent with the use of this budget in 2013/14.

As at the end of February 2014 there was a forecast underspend of -£4.076m on the Public Health grant funding of £25.264m for 2013/14. Council are also recommended to approve a one-off proposed allocation of £2.000m from the Public Health grant funding towards the Capital Programme for the provision of children's homes. Through this contribution the Council will be able to discharge its responsibilities within the Children 5-19 public health programme.

***Council are RECOMMENDED to approve these virements in 2014/15.***

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### Pre-Meeting Briefing

There will be a pre-meeting briefing at County Hall on **Monday 19 May 2014 at 10.15 am** for the Chairman, Vice-Chairman, Group Leaders and Deputy Group Leaders